

SOP FOR CORRECTION/ CHANGES IN THE ONLINE APPLICATION
Recruitment of Contractual Position of Consultant FPLMIS (Supply Chain Management),
Consultant FPLMIS (FPLMIS & FPIS) and Female CLMC Manager under National Health
Mission, Madhya Pradesh

Provisional screening outcomes with your application status for **Contractual Position of Consultant FPLMIS (Supply Chain Management), Consultant FPLMIS (FPLMIS & FPIS) and Female CLMC Manager under NHM, MP** has been announced on our website.

In case you have any queries/ observations regarding screening outcome and the status of your application, you can submit your request for correction/ query from the link <http://mpnhm.samshrm.com/query> by or before **Saturday, April 30, 2022, 11:59 PM.**

The screening committee shall reply to your query at the earliest after receiving your request for correction/ query. Based on the decision of the screening committee on your query/ request, your screening outcome remarks may change.

Please refer to below **SOP** regarding Correction/ Changes if any in your online application form.

SOP for Correction/ Changes in the Online Application Form

S. No.	Particular	Corrections to be Made/ Accommodated
1.	Applicant's Name	To correct the applicant's name filled in the online application form any of the following document shall be considered as valid proof: (1) Aadhar Card (2) Passport (3) PAN Card (4) Voter ID (5) Driving License (6) Others (Marksheet, Marriage Certificate etc) * Please note: Only spelling correction shall be made.
2.	Candidate's Father/ Husband Name	To correct the applicant's father/ husband name filled in the online application form any of the following document shall be considered as valid proof: (1) Aadhar Card (2) Passport (3) PAN Card (4) Voter ID (5) Driving License (6) Others (Marksheet, Marriage Certificate etc.) * Please note: Only spelling correction shall be made.
3.	Domicile	Candidates rejected based on Domicile Certificate Criteria , the candidates are required to upload their Valid domicile certificate issued by the competent authority of Madhya Pradesh.
4.	Caste/ EWS Certificate	Candidates rejected based on Caste Category/ EWS , the candidates are required to upload their Valid Caste Certificate/ EWS documents issued by the competent authority of Madhya Pradesh
5.	Disability Certificate	Candidates rejected based on PwD / Divyang Certificate , the candidates are required to upload their Valid PwD/ Divyang Certificate issued by the competent authority.

6.	Date of Birth (DoB)	<p>To correct the applicant's Date of Birth (DoB) filled in the online application form only 10th passed certificate/ marks sheet shall be considered as valid/ reference document, any other documents shall not be considered.</p> <p>Note: In case DoB of the candidate is not mentioned on his 10th/ 12th certificate in that scenario kindly upload any valid age proof certificate which is specifically issued for age proof. *</p> <p><u>Please note: Out of date, month, and year only one thing can be changed.</u></p>
7.	Qualification	<p>(1) No new qualification shall be added other than that filled in the online application form.</p> <p>(2) Name of the course shall not be changed</p> <p>(3) Applicants can only correct the Year of Passing and Percentage by providing scanned copies of the credentials in support of their claims.</p> <p>Note: As per the rule book, only "Full-Time Mode" of courses shall be considered valid.</p>
8.	Experience	<p>1) No new experience shall be added.</p> <p>2) No complete change request shall be accommodated for experience change by the applicant other than that filled in the online application form.</p> <p>Only single correction can be made of the following particulars:</p> <p>a) Organization Name b) Designation c) Duration</p> <p>The experience details shall be corrected by providing scanned copies of the credentials in support of their claims.</p> <p>Note: As per the rule book, only "Post Qualification Experience" shall be considered for all the above-mentioned positions.</p>

***Note:** All the requested changes/corrections and accommodation should be in alignment with the details provided by the applicants in the online application form. The correction shall only be accommodated with providing valid proof.

जिन अभ्यर्थी का फॉर्म रिजेक्ट है या **Not Eligible** है उसका ऑनलाइन आवेदन पत्र (**Online Application Form**) निम्नलिखित कारणों से रिजेक्ट किया गया हो सकता है:-

-ToR के अनुसार शैक्षिक योग्यता अथवा अनुभव न हो

-अभ्यर्थी का अनुभव प्रमाण पत्र सही न हो या अभ्यर्थी के अनुभव प्रमाण पत्र से अभ्यर्थी का नाम (Name of the Applicant), संस्था का नाम (Organization Name), पदनाम (Designation), अनुभव की अवधि (Duration of Experience) मैच नहीं कर रहा हो.

-अभ्यर्थी ToR की शर्तें पूरा न करता हो

-यदि अभ्यर्थी का कोई भी दस्तावेज़ धुंधला (blur) हो

-अभ्यर्थी का नाम उसके द्वारा अपलोड किये गए दस्तावेज़ से मैच नहीं हो रहा हो

-गलत दस्तावेज़ अपलोड हुआ हो

Note:

- 1) Note: As per the rule book, only "Full-Time Mode" of courses has been considered.
- 2) As per the rule book, only "Post Qualification Experience" *has been* considered for all the above-mentioned positions.

कृपया ध्यान दें:

अभ्यर्थी का ऑनलाइन आवेदन पत्र (Online Application Form) निचे दिए गए क्रमानुसार जाँच / स्क्रीन किया गया है:

- १) निवास प्रमाण पत्र (मध्य प्रदेश का डोमिसाइल सर्टिफिकेट- यदि पद के लिए अनिवार्य हो)
- २) जाति प्रमाण पत्र (कास्ट सर्टिफिकेट)/ EWS सर्टिफिकेट (सिर्फ मध्य प्रदेश के SC, ST, OBC एवं EWS क्लेम करने वाले अभ्यर्थी के लिए अनिवार्य)
- ३) आयु प्रमाण पत्र (एज़ प्रूफ सर्टिफिकेट 10th सर्टिफिकेट)
- ४) शैक्षिक योग्यता
- ५) अनुभव

स्क्रीनिंग के दौरान, उपर्युक्त क्रम के अनुसार यदि किसी भी मानदंड (criteria) पर आवेदक का फॉर्म रिजेक्ट होता है तो उसके आगे के विवरण / दस्तावेजों की जाँच नहीं किया जाता है. जिस अभ्यर्थी का फॉर्म रिजेक्ट है और वह, अपने आवेदन पत्र में संसोधन करना चाहता है तो उसे अन्य सभी दस्तावेज़ अपलोड करना होगा।

नोट: ऑनलाइन आवेदन पत्र में सिर्फ सुधार (वैध डॉक्यूमेंट प्रूफ के आधार पर) किया जा सकता है, कोई भी नया शैक्षिक योग्यता या अनुभव सम्मिलित नहीं किया जायेगा।