

JOB DESCRIPTION
Senior Manager Finance (SMF-FC), 1 vacancy

1. POSITION VACANT: Senior Manager Finance (Finance Cell)

2. ORGANIZATION BACKGROUND:

The **National Health Mission (NHM)** was launched with a view to bringing about dramatic improvements to the health system and health status of people, especially those who live in the rural areas of the country. The Mission seeks to provide universal access to equitable, affordable and quality health care, which is accountable at the same time responsive to the needs of the people, reduction of child and maternal deaths as well as population stabilization, gender and demographic balance. In this process, the Mission helps achieve goals set under the National Health Policy and the Millennium Development Goals.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

- (1) Ensuring that adequate internal controls are in place to support the payments and receipts
- (2) Training of Finance Officer at State & district level in fund flow mechanism and filling up the reporting formats.
- (3) Supporting the audit of the accounts of the State and District in accordance with the financial guidelines
- (4) Monitoring expenditure and receipt of utilization certificate (UC) & Statement of Expenditure (SOE) from state and districts.
- (5) Reviewing the accounts and records of the state and district on a periodic basis
- (6) Coordinating with the State and Districts to address the audit objection/ internal control weaknesses, issues of disallowances, if any
- (7) To support all matters relating to accounts, budgeting and financial matters and management of accounting procedure in the Districts/ State.

4. QUALIFICATION, SKILLS AND EXPERIENCE:

Qualification:

Essential

Applicants must be a CA (Chartered Accountant).

Experience:

Essential

Applicants must have minimum five years of experience.

Desirable

Preference would be given to the applicants who have worked on World Bank Project / Centrally sponsored scheme.

5. VACANCY DETAILS: 1 vacancy (SC: 01)

6. AGE LIMIT: Maximum age of the candidate should be 55 years as on January 4, 2017

7. CONTRACT TYPE AND PERIOD:

The position is on offer on a contractual basis, initially for a period of one year, extendable thereafter, based on performance and subject to further approval by the Government of India.

8. COMPENSATION OFFERED:

Maximum Honoraria for the position is approx. Rs. 80,000/- PM.

9. LOCATION: Lucknow

10. RESERVATION POLICY: State reservation policy will be applicable with respect to all vacancies.

*(**Note:** All applicants from other states, irrespective of their category, shall be categorized under unreserved category and will not get privileges of state reservation policy whatsoever)*

11. REFERENCE:

SMF-FC

12. CONTACT INFORMATION:

Senior Consultant
Strategic Alliance Management Services P Ltd.
1/1B, Choudhary Hetram House, Bharat Nagar
New Friends Colony, New Delhi 110 025
011- 2684 2162; 4165 3612

13. LAST DATE FOR APPLICATIONS:

Eligible candidates interested in this position are requested to apply online at <http://samsjobs.info/> by or before **11:59:00 PM** on **February 10, 2017**.