

Job Description **Urban Health Coordinators, UH-UHC, 75 Vacancies**

1. POSITIONS VACANT: Urban Health Coordinators, UH-UHC, 75 Vacancies

2. ORGANIZATION BACKGROUND:

The National Health Mission (NHM) was launched with a view to bringing about dramatic improvements to the health system and health status of people, especially those who live in the rural areas of the country. The Mission seeks to provide universal access to equitable, affordable and quality health care which is accountable at the same time responsive to the needs of the people, reduction of child and maternal deaths as well as population stabilization, gender and demographic balance. In this process, the Mission helps achieve goals set under the National Health Policy and the Millennium Development Goals.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

The **Urban Health Coordinators** will report to the **Chief Medical Officers, Divisional Urban Health Consultant** and **State Programme Officers** of SPMU and **DG-FW** and be responsible for providing overall support, coordination, liaising, monitoring and reporting of the urban health programme.

Key Responsibilities:

1. Assisting the Chief Medical Officer and ACMO /Nodal Officer Urban and District Programme Manager in all the matters relating management of human and financial resources;
2. Co-coordinating and liaising with representatives of partner organizations, Hospitals, consultants various programme various government department like rural department, urban department;
3. Providing managerial support to district and peripheral level programme support staff and grass root functionaries;
4. Monitoring managerial, administrative and financial aspects of programme and provide feedback for improvement;
5. Analyzing financial and physical progress report and take corrective measures for improvement of output;
6. Identifying the cause of any unreasonable delay in the achievement of milestone and propose corrective action;
7. Providing regular report and feedback on the programme to Chief Medical Officer , ACMO/Nodal Officer, DPM, Divisional Urban Health Consultants and State Programme Officers of SPMU and DGFW;
8. Take appropriate action in relation to feedback provided by Medical Officers of UPHCs and UHCs.

4. QUALIFICATION, SKILLS AND EXPERIENCE:

Qualifications:

Essential:

1) Applicant must have MBA/Post Graduate degree in Social Work from Reputed Intuitional /University like TISS, JNU, IIPS, IIMR etc.

OR

2) MBBS recognized from MCI with one year Diploma in Public Health.

Experience:

Essential:

1) Applicant must possess minimum five years of experience in management of community health programme with NGOs or Government

OR

2) Five years of similar experience in other community level development program with NGOs or Government with at least one year experience in health programme.

Skills and Attitude:

Computer proficiency in MS office

5. VACANCY DETAILS: Total 75 vacancies: UR (37), OBC (21), SC (16) and ST (1)

6. AGE LIMIT: Upto 40 years with five years' relaxation for reserved category.

7. CONTRACT TYPE AND PERIOD:

The contract period of the candidate shall be for one year from the date of signing of contract with NHM, UP. Appointment orders will be issued by NHM, UP.

8. COMPENSATION OFFERED:

Gross compensation budgeted for the position is Rs. 30,000/- PM.

9. LOCATION: At District levels of U.P

10. RESERVATION POLICY: State reservation policy shall be applicable with respect to all vacancies.

(Note: Reservation policy is only applicable to U.P. domiciles. All applicants from other states, irrespective of their category, shall be considered under "Unreserved Category" and will not get privileges of U.P. state reservation policy whatsoever.)

11. REFERENCE:

UH-UHC

12. CONTACT INFORMATION:

Senior Consultant
Strategic Alliance Management Services P Ltd.
1/1B, Choudhary Hetram House, Bharat Nagar
New Friends Colony, New Delhi 110 025
011- 2684 2162; 4165 3612

13. LAST DATE FOR APPLICATIONS:

Eligible candidates interested in this position are requested to apply online at <http://samsjobs.info/default.aspx> and http://sams.co.in/TOR_UPNHM_Recruitment.html by or before **11:59:00 PM** on **April 10, 2016**.