

Job Description
DEIC Manager, UP- RBSK-DEIC, 75 Vacancies

1. POSITIONS VACANT: DEIC Manager, RBSK-DEIC, 75 Vacancies

2. ORGANIZATION BACKGROUND:

The National Health Mission (NHM) was launched with a view to bringing about dramatic improvements to the health system and health status of people, especially those who live in the rural areas of the country. The Mission seeks to provide universal access to equitable, affordable and quality health care which is accountable at the same time responsive to the needs of the people, reduction of child and maternal deaths as well as population stabilization, gender and demographic balance. In this process, the Mission helps achieve goals set under the National Health Policy and the Millennium Development Goals.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

The **DEIC Manager** will be responsible for overall management of **District Early Intervention Center**.

Key Responsibilities:

1. Client relationship management;
2. Human resource management;
3. Financial management;
4. Liaising and networking;
5. Documentation;
6. Reporting;
7. Capacity building of the organization;
8. Client satisfaction and retention;
9. Office management;
10. Managing organizational performance, monitoring and evaluation;
11. Organizational diagnosis and intervention;
12. Research and development and IT.

4. QUALIFICATION, SKILLS AND EXPERIENCE:

Qualification:

Essential

1) Master Degree in Disability Rehabilitation Administration (MDRA) approved by Rehabilitation Council of India with basic qualification in Bachelor of Physiotherapy or Bachelor of Occupational Therapy or Bachelor in Prosthetic & Orthotics or B.Sc. Nursing.
OR

2) MBA / PG Degree/ Diploma in Hospital /Health Management from a recognized/ reputed institution.

Experience:

Essential

Two years' experience in hospital/ health Programme. PG Degree holders having experience in relevant field would be preferred.

Skills and Attitude:

Computer proficiency in MS office.

5. VACANCY DETAILS: Total 75 vacancies: UR (37), OBC (21), SC (16) and ST (1)

6. AGE LIMIT: Upto 40 years as on date of advertisement with five years' relaxation for reserved category.

7. CONTRACT TYPE AND PERIOD:

The contract period of the candidate shall be for one year from the date of signing of contract with NHM, UP. Appointment orders will be issued by NHM, UP.

8. COMPENSATION OFFERED:

Gross compensation budgeted for the position is Rs. 33,000/- per month.

9. LOCATION: At District levels of U.P.

10. RESERVATION POLICY: State reservation policy shall be applicable with respect to all vacancies.

*(**Note:** Reservation policy is only applicable to U.P. domiciles. All applicants from other states, irrespective of their category, shall be considered under "Unreserved Category" and will not get privileges of U.P. state reservation policy whatsoever.)*

11. REFERENCE:

RBSK-DEIC

12. CONTACT INFORMATION:

Senior Consultant
Strategic Alliance Management Services P Ltd.
1/1B, Choudhary Hetram House, Bharat Nagar
New Friends Colony, New Delhi 110 025
011- 2684 2162; 4165 3612

13. LAST DATE FOR APPLICATIONS:

Eligible candidates interested in this position are requested to apply to <http://samsjobs.info/default.aspx> and http://sams.co.in/TOR_UPNHM_Recruitment.html by or before **11:59:00 PM** on **April 10, 2016**.