

JOB DESCRIPTION

District Community Process Manager (DCPM), DPMU-DCPM, 4 Vacancies, Uttar Pradesh

1. POSITION VACANT: District Community Process Manager (DCPM), DPMU-DCPM, 4 Vacancies, Uttar Pradesh

2. ORGANIZATION BACKGROUND:

The **National Health Mission (NHM)** was launched with a view to bringing about dramatic improvements to the health system and health status of people, especially those who live in the rural areas of the country. The Mission seeks to provide universal access to equitable, affordable and quality health care which is accountable at the same time responsive to the needs of the people, reduction of child and maternal deaths as well as population stabilization, gender and demographic balance. In this process, the Mission helps achieve goals set under the National Health Policy and the Millennium Development Goals.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

The **District Community Process Manager** will be responsible for supporting the effective planning, implementation, supportive supervision, monitoring and documentation of all interventions being implemented under the Community Process.

Key Responsibilities:

- 1) Responsible for coordination and monitoring of community level activities such as ASHAs, Rogi Kalyan Samitis, Village Health and Sanitation Committees and Village Health and Nutrition Days etc.;
- 2) Conducting awareness and community mobilization campaigns for all stages of the program;
- 3) Ensuring effective data collection and reporting systems in place from grass root to central team;
- 4) Capacity building and training of district and block level health officials and frontline workers;
- 5) Ensuring timely submission of reports and other program documents;
- 6) Responsible for implementation of program activities at district, block and grass root level;
- 7) Facilitating and maintaining partnerships within and outside the community;
- 8) Responsible for identifying gaps and ensuring they are addressed on time;
- 9) Any other responsibilities as may be assigned from time to time.

Key Result Areas:

Communication implementation, Community liaising and coordination, Capacity building, Documentation, Monitoring and reporting.

4. QUALIFICATION, SKILLS AND EXPERIENCE:

Qualification:

- 1) MBA/PG Degree in Social Work from reputed Institute or University;
- OR**
- 2) M.B.B.S recognized from MCI with Diploma in Public Health.

Experience:

Essential:

Minimum three years of experience in program management and implementation in social and public health sector;

Desirable:

Computer Proficiency in MS Office and skills in both English and Hindi typing shall be preferred.

Skills and Attitude:

- (1) Knowledge of Development/ Public Health/ Health Programme.
- (2) Effective communication and Liaison skills, with demonstrated ability to communicate with various stakeholders;

5. VACANCY DETAILS: 4 vacancies: UR (3), ST (1)

6. AGE LIMIT: Upto 45 years as on date of advertisement with five years' relaxation for reserved category.

7. CONTRACT TYPE AND PERIOD: The position is on offer on a contractual basis, initially for a period of one year, extendable thereafter, on the basis of performance and subject to further approval by the Government of India.

8. COMPENSATION OFFERED:

Gross compensation budgeted for the position is Rs. 26,650/- PM.

9. LOCATION: At District level

10. RESERVATION POLICY: State reservation policy will be applicable with respect to all vacancies.

(Note: All applicants from other states, irrespective of their category, shall be categorized under unreserved category and will not get privileges of state reservation policy whatsoever)

11. REFERENCE:

DPMU-DCPM

12. CONTACT INFORMATION:

Senior Consultant
Strategic Alliance Management Services P Ltd.
1/1B, Choudhary Hetram House, Bharat Nagar
New Friends Colony, New Delhi 110 025
011- 2684 2162; 4165 3612

13. LAST DATE FOR APPLICATIONS:

Eligible candidates interested in this position are requested to apply online at <http://samsjobs.info/default.aspx> and http://sams.co.in/TOR_UPNHM_Recruitment.html by or before **11:59:00 PM** on **April 10, 2016**.