

JOB DESCRIPTION

Legal Expert, DFWL-LE, 1 Vacancy

1. POSITION VACANT: Legal Expert, DFWL-LE; Directorate of Family Welfare, Lucknow

2. ORGANIZATION BACKGROUND:

The **National Health Mission (NHM)** was launched with a view to bringing about dramatic improvements to the health system and health status of people, especially those who live in the rural areas of the country. The Mission seeks to provide universal access to equitable, affordable and quality health care, which is accountable at the same time responsive to the needs of the people, reduction of child and maternal deaths as well as population stabilization, gender and demographic balance. In this process, the Mission helps achieve goals set under the National Health Policy and the Millennium Development Goals.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

The **Legal Expert** will be responsible for Legal and Statutory Compliances.

Key Responsibilities:

- 1) Handling all court cases;
- 2) Ensure legal and statutory compliances with the State and Central Government policies;
- 3) Preparation of Affidavit and reply of all legal notices related to various programmes;
- 4) Give opinion in case of any legality related to Programme issues;
- 5) Monitor and report legal changes in the field that affect Good Governance/ Public Health Policies.
- 6) Ensure adherence of all laws and rules & regulations.
- 7) Ensure handling of all legal queries/RTIs.
- 8) Drafting of Agreements and Memorandum of Understandings (MoUs) etc.
- 9) Conducting domestic enquiries and drafting legal reports.
- 10) Coordination with various cells for timely resolution of legal issues / notices.
- 11) Ensuring adherence to all laws, rules and regulations applicable to Admin/ HR/ Legal at Directorate of Family Welfare Cell.

4. QUALIFICATION, SKILLS AND EXPERIENCE:

Qualification:

Essential

Bachelor's degree in Law.

Experience:

Essential

Minimum seven years of relevant experience in handling cases pertaining to Health Sector.

Skills and Attitude:

- (1) Good knowledge of Government Legislations and policies are essential;
- (2) Effective communication skills, with demonstrated ability to talk and listen to people and build rapport with them.

5. VACANCY DETAILS: 1 Vacancy; UR (1)

6. AGE LIMIT: Upto 45 years as on date of advertisement

Note: Candidates otherwise entitled to reservations will have to compete with general candidates and will not be entitled to claim any relaxation in the matter of the age for this position.

7. CONTRACT TYPE AND PERIOD: The position is on offer on a contractual basis, initially for a period of one year, extendable thereafter, based on performance and subject to further approval by the Government of India.

8. COMPENSATION OFFERED:

Gross compensation budgeted for the position is approx. Rs. 44,000/- PM.

9. LOCATION: Lucknow

10. RESERVATION POLICY: State reservation policy will be applicable with respect to all vacancies.

(Note: All applicants from other states, irrespective of their category, shall be categorized under unreserved category and will not get privileges of state reservation policy whatsoever)

11. REFERENCE: DFWL-LE

12. CONTACT INFORMATION:

Senior Consultant
Strategic Alliance Management Services P Ltd.
1/1B, Choudhary Hetram House, Bharat Nagar
New Friends Colony, New Delhi 110 025
011- 2684 2162; 4165 3612

13. LAST DATE FOR APPLICATIONS:

Eligible candidates interested in this position are requested to apply online at <http://samsjobs.info/default.aspx> and http://sams.co.in/TOR_UPNHM_Recruitment.html by or before **11:59:00 PM** on **April 10, 2016**.